

CONDITIONS OF BOOKING

A non-refundable deposit of £10.00 per person is required to be paid at the time of booking.

Final numbers of guests and menu selections must be submitted **on the form provided**, 21 days prior to the date of your function. These numbers are considered guaranteed and full payment is required at this time.

Entrance to the function room is limited to those booked.

No refund will be given for cancellation after full payment however, in the event that we are able to re-sell the cancelled space,

90% of the balance will be returned.

We will give every consideration to accommodate your seating preferences, however these cannot always be guaranteed.

The garden may be used by arrangement and only until 23:00 p.m.

Our policy is to keep music to reasonable levels and to finish promptly at the stated time.

On leaving; please book taxis well in advance, go to your transport at the time booked as idling engines may be a nuisance to our neighbours.

You will be liable for the cost of repairs necessary as a result of damage caused to any part of the hotel premises or equipment by the negligence, wilful act or default of any person in your party or invited to the hotel by you.

No beverages of any kind are permitted to be brought into the function room or bars for consumption on the premises.

Any additional entertainment requirement should be directed to the hotel manager.